

## AFTERSCHOOL SNACK PROGRAM SELF-MONITORING REVIEW

<i>School Name</i>	<i>Agreement #</i>
<i>School Food Authority &amp; Title</i>	<i>Review Date</i>

*One review per building MUST be completed TWO TIMES per school year.*

<b>Area Eligible Meal Count System</b>	Yes	No	N/A
1. Is the site area eligible?			
2. Are children receiving snacks at no charge?			
3. Are snacks served to children being counted and claimed as free?			
4. Are snacks served to children being counted at the Point of Service?			

<b>Non-Area Eligible Meal Count System</b>	Yes	No	N/A
5. Is the site non-area eligible?			
6. Does the meal count system produce an accurate count of reimbursable snacks by category (free, reduced price, and paid) served to eligible children at the Point of Service?			
7. Are snacks that meet meal pattern requirements counted and claimed for reimbursement?			
8. Does the meal count system prevent overt identification?			

<b>General Operations</b>	Yes	No	N/A
9. Time(s) of operation for the snack program: _____ p.m.			
10. Is the program operated after the end of the normal school day?			
11. Is there a sign-in sheet or roster of students who participate in the Afterschool Snack Program?			
12. Does program provide care for children?			
13. Is there an educational and/or enrichment element in program?			
14. Are care and activities supervised?			

<b>Meal Pattern/Food Production</b>	Yes	No	N/A
15. Does the menu for the review month meet snack meal pattern requirements?			
16. Does the menu on the day of review meet snack meal pattern requirements?			
17. Are production records completed daily for the Afterschool Snack Program?			
18. Do production records document that enough food is prepared to meet the requirements for reimbursable snacks for the number of snacks claimed?			

<b>Review Results</b>	
19. If a Corrective Action Plan is required, what is the Corrective Action Plan due date? _____ <i>Required Corrective Action Plan as discussed with school representative:</i>	
20. If a Follow Up Review is required, what is the Follow Up Review due date? <span style="float: right;"><i>(within 45 days of original review)</i></span>	
<i>Comments, Notes, and Observations:</i>	
X	X

*SFA Reviewer Signature and Title*

*School Site Representative Signature & Title*